

**Sylvan Park PTO Executive Board Meeting  
February 17, 2022  
Agenda**

Board Members Present: 13 + 1

President–Theresa Yarber

Vice President–Emily Fisher

Ex Officio–Ruth Butler

Principal–Elizabeth Goetz

Secretary–Lacey Burke

Fundraising–Jennifer Ervin

Russelle Bradbury

Volunteers–Sarah Grace

Diversity–Sarah Laos

Treasurer–Matt Grace

Communications–Amanda Reynolds

Teacher Representatives–Lizzy Williams (Related Arts)

Keisha Williams (3rd-4th grade)

Possible new board member: Ashley Ryan

Board Members Absent: 5

Teacher Appreciation–Natalie Goldsby

Christina Coldiron

Treasurer-in-Training–Jenn Morse

Community Relations–Annette Ashley

Teacher Representative–Jenna Hahn (K-2nd grade)

1. President Remarks:

- Shade Up-Date : pole color unavailable or out of stock so it's delayed. Have stressed the necessity that it be placed by Spring.
- Need a VP and Treasurer in Training
  - 2022-2023 Board:
  - President- Emily
  - Vice President-
  - Secretary- Lacey
  - Treasurer- Jenn
  - Treasurer in Training-
  - Fundraising- Jaime Cartwright and ...
  - Communications- Amanda
  - Volunteers- Sarah and Theresa
  - Diversity- Sarah Laos and ...
  - Teacher Appreciation- Monika Whittenburg, Blair Gunn • Community Relations- Ruth
  - Ex-Officio- Theresa
- PTO retreat 3/6/22 12-4pm, at the Mason Lodge- 4607 Sloan Rd, park in parking lot enter on golf course side
- International night is March 24
- April 12 Preston Taylor Ministry night
- There will not be a 4th grade day since we will now go to 5th grade
- Carnival is May 13

2. Update from Ms. Goetz:

- Loetz goetz together 2/25 - 5th grade questions to be addressed, read across america week 2/28-3/4
- Book fair in March - families can come in for this.
- Hoping families can come in for paideia projects during International night

3. Fundraising:

- 2/26 belmont game - will not a fundraiser due to paperwork issue but will set a good relationship foundation for the future
- 3/7 Hattie B's fundraiser
- 4/7 Daddy's Dogs fundraiser

4. Diversity:

- International Night: 3/24 Will be similar to trunk or treat. Sra. Poole is helping compile a list of families to host a table or trunk featuring special attire, photos, trivia facts, teach another language, etc.

- Paideia showcase will also occur 3/24
    - Will need volunteers to direct people in the bldg need 10-12 in the bldg, need 4-6 in parking lot, sign-up genius going in newsletter
  - Rain date is the following week
5. Carnival:
- 5/13, likely from 5p-7p
  - Mostly outdoors although there's potential for some things to occur in gym
  - Rain or shine - no makeup date
  - \$6000 budgeted expenses, \$2500 in revenue projected
  - Ticket sales will provide revenue
  - Silent Auction - teacher experiences, artwork?
  - Companies who contributed to fun run automatically included as sponsors
  - Carnival tshirt?
  - Due to size of event will need to break up into committees x 6: food trucks (Laos/fisher), publicity, fundraising/auction, activities (Butler/ Yarber), volunteers (Sarag Grace/Yarber) , tickets
6. Closing Comments