

November 8, 2023



Dear Parents/Guardians,

We understand that there are many challenges our families deal with each day. These tough economic times can be even more difficult during the holiday season. Sylvan Park will be hosting a Holiday Giving Tree to provide gifts to students whose families may be experiencing financial hardship.

If you would like to participate, please provide your child's clothing sizes and their gift ideas on the attached form. You may include siblings who are also in the same home (feel free to add more information on the back if you have additional children). All identifying information is kept strictly confidential with the school counselor and will only be used to sort gift items for your family. **Please return this form to your child's teacher or school front office by Wednesday, November 15** to have your family included.

If you wish to decline this opportunity but would like to volunteer to buy gifts for an anonymous family, please indicate your preference below.

Please Note

Gift donations will be due to the school by December 8. More details to follow.

If you are a family receiving gifts, you will be notified by Mrs. Middlebrooks in **mid-December** to pick up the gifts.

Sincerely,

Meredith Middlebrooks
Sylvan Park Elementary School Counselor
Meredith.middlebrooks@mnps.org

_____ **Yes, please include my family to receive gifts.** I have attached the gift ideas for my children (see back side of form)

_____ No, I do not want to participate.

_____ No, I do not need assistance, but I would like to **volunteer to buy gifts** for another family. (You will be added to our volunteer list and contacted when our needs have been compiled). My contact information is below.

Parent/Guardian Name: _____

Email: _____

Current phone number: _____

****Can add additional children's information on an additional page.**

Family Information	
Parent name:	
Address:	
Cell #:	Work #:
Child #1	
Name:	Male or Female (circle)
Age:	Grade:
Clothing Size pants:	shirts:
Clothing gift ideas:	
Fun Gift Ideas:	

Child #2	
Name:	Male or Female (circle)
Age:	Grade:
Clothing Size pants:	shirts:
Clothing gift ideas:	
Fun Gift Ideas:	

Child #3	
Name:	Male or Female (circle)
Age:	Grade:
Clothing Size pants:	shirts:
Clothing gift ideas:	
Fun Gift Ideas:	

Child #4	
Name:	Male or Female (circle)
Age:	Grade:
Clothing Size pants:	shirts:
Clothing gift ideas:	
Fun Gift Ideas:	